

Notitie



Universiteit Utrecht
Faculteit Geesteswetenschappen

Aan: DLG
Van: Keimpe Algra, voorzitter werkgroep Landelijke Visitatie
Datum: 7 april 2017

Betreft: Format gezamenlijke Terms of Reference visitatie landelijke
onderzoekscholen

In 2018 worden de geesteswetenschappelijke onderzoeksinstituten gevisiteerd volgens het Standard Evaluation Protocol 2015-2021 (SEP). Het SEP geeft aan dat de landelijke onderzoekscholen dienen te worden gevisiteerd als onderdeel van deze visitatie. Het DLG heeft een werkgroep ingesteld om de mogelijkheden voor een landelijke aanpak bij de visitatie te onderzoeken. Deze werkgroep buigt zich tevens over inbedding van de visitatie van de landelijke onderzoekscholen. Op basis van het advies van deze werkgroep heeft het DLG tijdens de vergadering op 3 maart afspraken gemaakt over de visitatie van de landelijke onderzoekscholen. Zo zal er, onder meer, een gezamenlijk format worden gehanteerd. De werkgroep heeft, met de afspraken gemaakt op 3 maart in het achterhoofd, voorliggend concept opgesteld.

Terms of Reference SEP assessment Research School X

The assessment of Research School X is embedded in the assessment of (*mention local institute or national research assessment of discipline X*). This assessment will have to be carried out according to the Dutch Standard Evaluation Protocol 2015-2021.

The committee's task

The committee is asked to assess:

1. the quality of the education of PhD students provided by Research School X, and
2. the added value of Research School X as a national forum for the discipline in the period 2012 up and including 2017, against its own mission statement and formulated goals.

Documentation

The documents, added to those already distributed to all committee members of the *local or national* research assessment, will include at least the following:

- Self-evaluation report of Research School X on the two issues indicated above, mainly in the form of a narrative. The narrative on 1. can be substantiated by indicators that concern the inflow of PhD students and evaluation results of the courses.
- The(se) Terms of Reference

Site visit

The assessment of Research School X will be an integral part of the programme of the committee's site visit to *the local institution or (in the case of a nation-wide disciplinary assessment) of the combined assessment procedure of the various local institutions (which may or may not include local site visits)*.

Independence

Beforehand the committee members will be asked to sign a statement of impartiality. In this statement, they declare that they have no direct relationship or connection with the research units represented within Research School X.

Assessment Report

The committee's report will have to contain an evaluation of past results, as well as recommendations that may help Research School X to improve the quality of its programme of PhD education and its functioning as a national forum.

Addition to the assessment committee

In case the assessment committee of the local institute does not sufficiently cover the discipline of Research School X, a committee member may be added or an external panel of (at maximum) 3 experts may be asked to offer a written report (on the basis of the self-evaluation report and without a site visit), which the assessment committee can then use as a basis for its own overall assessment. This should happen in close collaboration with the coordinating institute of Research School X. In such a case, the reason for adding such an additional committee member or external panel of reviewers should be outlined at this point in the ToR.